



## **RICHLAND PUBLIC HEALTH JOB OPPORTUNITY**

**Division:** WIC - Richland & Ashland County Offices

**Position:** Registered Dietitian: Pay Grade 21, Hourly Rate \$28.36  
**OR**  
Registered Dietetic Technician: Pay Grade 16, Hourly Rate \$22.79

**Shift Times:** 20 to 37 hours per week  
Mon, Tues, Thurs (8:00am to 4:30pm) Wednesday (10:00am to 6:30pm)  
Friday (8:00am to 4:00pm). *May* include evening and Saturday clinics.

**General Statement of Duties:**

Promotes, develops and implements nutrition education programs with goals, objectives, methods/materials and evaluation tools.

- Nutritionally assesses and counsels patients in both individual and group sessions for WIC program.
- Certifies participants for WIC as per State policies; provides appropriate nutrition education for WIC participants; charts individual counseling; performs anthropometric measurements and hemoglobin testing as per WIC policy; charts all other nutrition related counseling.
- Prescribes types and amounts of food for WIC participants; signs WIC documents for patient charts.
- Serves as nutrition resource person for Health Department staff and other area health professionals.
- Can provide nutrition education classes on specially requested topics.

**Requirements:**

- Knowledge of public relations; dietetics and nutrition
- Knowledge and implementation of appropriate counseling techniques
- Must be able to learn WIC software and perform WIC computer functions and become familiar with federal and state WIC standards
- Must be an Academy of Nutrition and Dietetics (AND) registered dietitian and be licensed by the Ohio Board of Dietetics OR Registered Nutrition & Dietetics Technician by the Commission on Dietetic Registration
- Valid State of Ohio driver's license
- Proof of current, sufficient vehicle insurance

**The specific statements shown in this description are not intended to be all inclusive. They represent typical elements considered necessary to successfully perform the job.**

**BENEFITS:**

(Dependent upon number of hours per week. Will discuss during interview process)

- Health, Dental and Vision Insurance
- Health and Child Care Flexible Spending
- Y Membership for Employee available after 6 months of continuous employment
- 12 paid holidays
- Sick Leave
- Personal Leave
- Paid vacation after 6 months of continuous employment
- Ohio Public Employees Retirement
- Deferred Compensation
- Professional development and training
- May qualify for Public Service Student Loan Forgiveness

To apply for this job opportunity, visit our website: [www.richlandhealth.org](http://www.richlandhealth.org) CAREERS section for an Employment Application. Applicants are required to complete a formal Employment Application and submit the completed application to:

Richland Public Health  
555 Lexington Avenue  
Mansfield, OH 44907  
ATTN: Director of Human Resources

Deadline for physical receipt of completed applications: Until Filled - Equal Opportunity Employer