



## **RICHLAND PUBLIC HEALTH JOB OPPORTUNITY**

**Division:** WIC

**Position:** Registered Dietitian  
Richland County & Ashland County Offices

**Pay Grade:** 21

**Salary:** \$ 26.88 per hour as of 12-13-2023 (22.5 hours per week)  
\$27.53 per hour as of 01-04-2024 (22.5 hours per week)

**Shift Times:** Mon, Tues, Thurs (8:00am to 4:30pm) Wednesday (10:00am to 6:30pm)  
Friday (8:00am to 4:00pm). May include evening and Saturday clinics.  
Schedule to be determined.

### **General Statement of Duties:**

- Promotes, develops and implements nutrition education programs with goals, objectives, methods/materials and evaluation tools.
- Nutritionally assesses and counsels patients in both individual and group sessions for WIC program.
- Certifies participants for WIC as per State policies; provides appropriate nutrition education for WIC participants; charts individual counseling; performs anthropometric measurements and hemoglobin testing as per WIC policy; charts all other nutrition related counseling.
- Prescribes types and amounts of food for WIC participants; signs WIC documents for patient charts.
- Serves as nutrition resource person for Health Department staff and other area health professionals.
- Can provide nutrition education classes on specially requested topics.
- Knowledge of public relations; training and development; dietetics and nutrition; federal and state WIC standards. Knowledge and implementation of appropriate counseling techniques.
- Must be able to learn WIC software and perform WIC computer functions.
- Must be an Academy of Nutrition and Dietetics (AND) registered dietitian and be licensed by the Ohio Board of Dietetics.

**The specific statements shown in this description are not intended to be all inclusive. They represent typical elements considered necessary to successfully perform the job.**

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To apply for this job opportunity, visit our website: [www.richlandhealth.org](http://www.richlandhealth.org) CAREERS section for an Employment Application. Applicants are required to complete a formal Employment Application and submit the completed application to:

Richland Public Health  
555 Lexington Avenue  
Mansfield, OH 44907  
ATTN: Director of Human Resources

Deadline for physical receipt of completed applications: Until Filled  
Equal Opportunity Employer