



**Richland Public Health**  
**555 Lexington Ave.**  
**Mansfield, OH 44907**  
 (419)774-4520 phone  
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 www.richlandhealth.org

## Application for Sewage Treatment System Contractor Registration

The following information is required for a Sewage Treatment System Contractor to operate within the jurisdiction of Richland County.

The registration fee *per category* is **\$50.00** per year (*registration fee includes first septage hauler truck; each additional truck is \$3.00*).

**Registration expires December 31 of each year.**

**All registration applications must be complete. The application must include the following:**

- Registration Application and Fee
- Proof of a passing score of the sewage rules test
- Proof of compliance with any system-specific training, qualification, or certification
- Proof of General Liability Insurance (minimum \$500,000)
- **\*\*Proof of six (6) continuing education hours during the previous calendar year (\*\*See attached document)**
- Proof of a Surety Bond. *Original bond(s) paperwork must be submitted to the Ohio Department of Health. **A copy of the bond(s) paperwork shall be submitted with this application for each registered category.***

### Business Information

Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Company Mailing Address (if different from above): \_\_\_\_\_

E-mail: \_\_\_\_\_

### Category of Registration

*(Mark all that apply)*

- Installer *(Fill out additional information in **Part A and D**)*
- Service Provider *(Fill out additional information in **Part B and D**)*
- Septage Hauler *(Fill out additional information in **Part C and D**)*

### Part A *(Installers **must** complete)*

Please list the types of systems you are qualified to install (Include names of manufacturers if applicable):

\_\_\_\_\_

### Part B *(Service Providers **must** complete)*

**All service providers must provide a copy of their certification and training to service any systems installed after January 1, 2007, meeting the requirements as set forth in OAC 3701-29-03(C)(3).**

Please list the manufacturer and/or systems that you are trained and certified to service:

\_\_\_\_\_

Do you currently provide NPDES sampling services to residents?  Yes  No

**Part C** (Septage Haulers *must* complete)

**Vehicle/Truck Information**

Make	Model	License #	Truck Year	Tank Capacity

List all disposal sites. All land application sites must be approved by the local health department having jurisdiction.

**Sewage Treatment Plant**

Name	Address	City	State	Zip Code

**Approved Land Application Site**

Name	Address	City	State	Zip Code

**Part D** (Installers, Service Providers and Septage Haulers *must* complete)

The information provided in this application is true and correct to my knowledge.

<b>Signature:</b>	<b>Date:</b>
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----- **Office Use Only** -----

**Registration Number:** \_\_\_\_\_

<b>Fee Paid</b>	
<b>Date Paid</b>	
<b>Receipt #</b>	
<b>By</b>	

<b>Surety Bond Attached/ ODH Approved</b>	
<b>Liability Insurance</b>	
<b>Test Passed</b>	
<b>CEU's</b>	

**Registration to Install:**

Approved: \_\_\_\_\_  
Signature Date

Disapproved: \_\_\_\_\_  
Signature Date

**Registration to Provide Service:**

Approved: \_\_\_\_\_  
Signature Date

Disapproved: \_\_\_\_\_  
Signature Date

**Registration to Haul Septage:**

Approved: \_\_\_\_\_  
Signature Date

Disapproved: \_\_\_\_\_  
Signature Date

## **\*\*Sewage Treatment Systems Contractor Continuing Education (CE) Requirement for 2021 Registration**

Due to the ongoing situation with the Covid-19 pandemic and the restrictions placed on holding in-person continuing education trainings, the requirement for obtaining 6 HOURS OF CONTINUING EDUCATION (CE) DURING 2020 IN ORDER TO RENEW YOUR REGISTRATION FOR 2021 has been deferred. This deferral will allow sewage treatment systems contractors to obtain the 6 hours of CE for 2021 registration renewal during 2020 or 2021. Sewage treatment systems contractors will still be required to obtain an additional 6 hours of CE during 2021 in order to renew registrations for 2022. Sewage treatment systems contractors will be required to demonstrate a total of 12 hours of continuing education obtained during 2020 and/or 2021 to renew registrations for 2022.

***No other registration requirements have been deferred.***

